

## INVITATION

1. Visa application form completed in Spanish or English and signed by the applicant. The application form of minor must be signed by the person who is exercising temporary or permanently the parental rights or guardianship.
2. Two 3.5 x 4.5 cm color photographs over white background.
3. Travel document valid for at least three months after the intended date of (last) departure from the Schengen area, containing at least two blank pages and issued within the previous ten years.
4. Copy of first page with data of the travel passport.
5. Other valid or expired travel passports.
6. Copy of first page with data of other valid or expired travel passports.
7. Copy of all the pages of the domestic passport.
8. For minors, copy of the birth certificate.
9. If the inviter permanently resides in Spain or another Schengen country (is a resident of a Schengen country):
  - Letter of invitation issued on a police station in Spain (mandatory for foreign nationals)If the inviter permanently resides in Russia and property owns in Spain (with the exception of residents of the Schengen countries):
  - Notarized letter of invitation from the host with the personal information of the host and the guest, travel dates and address of the place of residence in Spain.
  - Original of the Note issued by the Register of Property "Nota Simple" issued within 3 months prior to the day of the visa application.
10. Copy of a valid document proving the legality of the position of the host in the territory of Spain (passport, valid visa).
11. If the invited person is a relative, confirmation of relationship (birth certificate, marriage certificate, name change certificate, "Libro de familia")
12. Proof of accommodation (hotel reservation, rental agreement of house / apartment, etc.).
13. Travel medical insurance covering the entire period of intended stay, valid for all Schengen States (for those traveling to Andorra, the territorial coverage of the insurance policy must be for the Schengen States and Andorra) and covering any expenses which might arise in connection with repatriation for medical reasons, urgency medical attention, emergency hospital treatment or death during the stay. The minimum coverage must be €30.000. Color photocopy.
14. Reservation of roundtrip ticket (plane, coach, train, etc.)
15. If traveling by car, copy of the "Technical Passport" of the vehicle, international driving license and car insurance (Green Card). If the vehicle is rented, the leasing contract. Also must be provided a printed itinerary of planned trip.
16. Financial guarantees: Job certificate indicating the job position and salary. Applicants who have their own business must provide a copy of business registration and a copy of the tax identification number (TIN).
17. Money availability (€113 per day/person with a minimum of € 1020): Original bank statements with the last three months transactions (with the bank headed notepaper). The applicant may also include a recent certificate of exchanged currency. In case of sponsorship, letter from the sponsor, not handwritten, and financial guarantees of the sponsor (original bank account statements with last 3 months transactions). Sponsor job certificate.
18. In cases of third-country nationals, proof of legal residence in the Russian Federation (residence permit, long-term visa or FMS registration with a minimum validity period of six months (not required for citizens of Belarus, Turkmenistan and Uzbekistan. If the job certificate is issued by a

Russian organization or a Russian company, a copy of the work permit must be submitted. Nationals of third countries having visa regime with The Russian Federation should also submit a long-term visa.

19. Minors traveling without their parents or guardians: Notarized consent to travel from both parents/guardians (with a copy of the first page of the domestic passport), or the parent/guardian who does not accompany the minor. If minor is travelling with his guardians/one of the guardians/with an escort: consent from the Guardianship Authority is required. If a minor is traveling with their parents/one of his parents/an escort and the parents/parent/escort already have a valid Schengen visa, a copy of the same and a copy of their roundtrip tickets must be submitted as a confirmation that the minor is not travelling alone. Notarized consent must be issued no earlier than 6 months before the intended trip to Spain and cover the full dates of the trip.

The notarized consent to travel is also required in the following cases:

- The parents or one of the parents temporarily or permanently reside in the Spanish territory;

- The minor and the parents/parent /escort travel back on different dates;

- The minor and the parents/parents/escort travel back together, but the parents/parent/escort, plan to leave the Spanish territory for a while during the minor's stay in Spain;

- The minor and the parents/parent/escort travel on different flights